

EAST LARIMER COUNTY WATER DISTRICT CHECKLIST FOR PLAN REVIEW, INSPECTION AND ACCEPTANCE OF NEW WATER LINES AND APPURTENANCES

PROJECT: _____ Date: _____
 PHASE: _____ ELCO Account Number: _____

NOTE: This form represents condensed outline of procedural information as detailed in ELCO document titled "PROCEDURE FOR PLAN REVIEW, INSPECTION AND ACCEPTANCE OF NEW WATER LINES (Revised September 9, 1992)" and is to be utilized in conjunction with sai

PLAN REVIEW (due prior to signing mylars)

	Complete	Date
Engineer - One (1) set of unsigned utility plans, held until ELCO has received 2 sets of signed plans		
Engineer - One (1) hard copy and one (1) AutoCAD version of the filing plat		

PLAN REVIEW AND CONSTRUCTION PHASE FEE SUMMARY

Plan Review		
Type:	Major	Fee:
Type:	N/A	Fee: \$ -
Total Plan Review Fees:		\$ -
Construction Phase		
Base Charge (Non-refundable):		
Wet Tap Size:		Fee:
Wet Tap Size:		Fee: \$ -
Pipe to be inspected:	feet	
Refundable Inspection Fee:		
Total Construction Phase Fees:		\$ -
Total Plan Review and Construction Phase Fees due:		\$ -

PRE-CONSTRUCTION

Due prior to ELCO pre-construction meeting:

	Complete	Date
Engineer - Two (2) sets of signed plans		
Developer - Payment of Construction and Plan Review Fees		
Developer - Provide ELCO with Street addressing as assigned by U.S.P.S. and parcel numbers		
Contractor - Provide to ELCO proof of workman's compensation and general liability insurance		

Pre-construction meeting

Contractor Name: _____		Complete	Date
Contractor Address: _____	Pre-construction Meeting		
City: _____	Construction schedule		
State: _____	Special conditions		
Zip Code: _____	Road access permit(s)		
Representative: _____	Standard construction specifications		
Telephone: _____	Field Change Orders and As-Built recording		
Fax: _____	Contractor's License		
Cell: _____			

CONSTRUCTION

NOTE: Effective May 1, 1994 all contractors installing utility improvements within the East Larimer County Water District must be licensed within the City of Fort Collins, City of Loveland or City of Greeley. Evidence of such license must be submitted in

	Complete	Date
Chlorination test & approval		
Pressure test & approval		
Bacteriological test & approval		
Soil compaction tests & approval		
Continuity check of locate wiring		
Fire Flow Test		
Field inspection for approval		

Due prior to giving the project preliminary acceptance:

	Complete	Date
Contractor/Engineer - One (1) complete sets of bound blueprints, including Filing Plat, marked As-Built		
Contractor - Written statement of total construction costs (water system only), labor and material		
Easements Completed and Executed (if required)		

**EAST LARIMER COUNTY WATER DISTRICT CHECKLIST FOR PLAN REVIEW, INSPECTION
AND ACCEPTANCE OF NEW WATER LINES AND APPURTENANCES**

PRELIMINARY ACCEPTANCE

NOTE: Effective February 7, 2002 no project issued Preliminary Approval shall be provided until such time as all other related utility main improvements are completed; i.e., gas, electric, telephone, sanitary sewer, etc.

Preliminary Approval Given
System Activated (Two year warranty period begins)

Complete	Date

BUILDING PERMITS AND METER INSTALLATION

Developer - Raw water requirements must be satisfied **PRIOR TO BUILDING PERMITS SIGNED**
Builder - Plant Investment Fee (PIF) and meter costs must be paid **PRIOR TO METER PIT
INSTALLATION BY ELCO AUTHORIZED CONTRACTOR AND METER INSTALLATION BY ELCO**

Complete	Date

FINAL ACCEPTANCE

Construction Final Approval Inspection
Construction Final Approval Given & Improvements Accepted by District
(Two year warranty period ends)

Complete	Date

Revision Date : August 27, 2004