

East Larimer County (ELCO) Water District Meter Pit Installation Procedure

1. East Larimer County (ELCO) Water District requires that all contractors installing meter pits provide to ELCO proof of workman's compensation and liability insurance. These can be faxed to (970) 493-1801, mailed, or brought to the office. A current list of installation contractors who have provided proof of insurance is available upon request.
2. All applicable tap fees must be paid and proof of insurance provided to ELCO prior to the meter pit installation. Tap fees do not include charges from the contractor to install the meter pit. The cost of the meter pit installation will be paid by the homebuilder to the installing contractor.
3. All meter pits must be installed per ELCO specifications. ELCO meter pit specifications are available at www.elcower.org or for purchase from the ELCO office.
4. Installing contractor must call ELCO office for authorization and scheduling of meter pit inspection and meter installation. Authorization will be granted after all applicable fees have been paid and proof of insurance has been received. Contractor must give ELCO two working days notice before meter pit inspection. Inspections will be scheduled between 9AM and 3 PM.
5. **NO METER PITS MAY BE BACK FILLED PRIOR TO INSPECTION BY ELCO PERSONNEL. IF METER PIT HAS BEEN BACK FILLED BEFORE IT HAS BEEN INSPECTED, THE CONTRACTOR WILL BE REQUIRED TO DIG IT UP FOR INSPECTION.**
6. **CONTRACTOR IS RESPONSIBLE FOR ENSURING METER PIT IS INSTALLED AT PROPER ELEVATION RELATIVE TO FINAL GRADE.**
7. Upon approval of pit installation, meter will be immediately installed by ELCO personnel.

Please contact the ELCO office at 493-2044 for further assistance.

ELCO Water District

Process for Administering Meter Pit Installation

