

East Larimer County Water District  
Board of Directors  
Regular Meeting

Tuesday - 7:00 P.M.

January 15, 2008

1. CALL TO ORDER

Loren Maxey, Chairman of the Board of Directors, called the meeting to order.

2. ROLL CALL

Directors Present: Loren Maxey, Scott Baker, Randy Siddens,  
Vern Sunset, Ed Laudick

Directors Absent: none

Others Present: Mike Scheid, General Manager; Kathy Phipps, Administrative Manager and CFO; Melissa Tremelling, Senior Billing Specialist; Shawn Hoff, Water Resources Manager Soldier Canyon Filter Plant; Andrew Rheem, Red Oak Consulting; Fred Walker, General Manager of Boxelder Sanitation

3. APPROVAL OF MINUTES FROM MEETING ON DECEMBER 11, 2007

Scott Baker moved for approval of the December 11, 2007 regular meeting minutes as presented. Ed Laudick seconded and the motion passed unanimously.

4. DISCUSSION AND APPROVAL OF FINANCIAL AND INVESTMENT REPORT

Scott Baker moved for approval of the Financial and Investment reports. Vern Sunset seconded the motion, and it passed unanimously.

5. SOLDIER CANYON FILTER PLANT REPORT

The Soldier Canyon Steering Committee meeting minutes from December 13 were included for discussion.

The Plant Manager is moving into the house temporarily. Soldier Canyon is in the process of recruiting individuals to fill vacancies for a plant operator as well as a regulatory compliance individual.

The new dewatering press arrived on December 31<sup>st</sup> and the building to house the unit is under construction. The press should be operational by spring of 2008.

The Plant is exploring options for health insurance coverage including Health Savings Account.

The Pleasant Valley Pipeline intake screen has been selected and ordered. The screen should be installed in time to address the debris problems expected in the spring of 2008. Ownership and maintenance of the screen will be clarified with Northern Colorado Water Conservancy District.

ELCO Board expressed interest in touring Soldier Canyon Filter Plant to view the new screen as well as the dewatering press when they become operational.

The January 3<sup>rd</sup> meeting was rescheduled for January 10th therefore no minutes were included with the agenda.

6. WATER RIGHTS/STORAGE PROJECTS UPDATE

**Larimer County Road & Bridge**

The most recent draft of the Water Supply and Assignment Agreement between ELCO and Larimer County Road and Bridge was included with the Board packet. Scott Baker moved for approval of the agreement. Vern Sunset seconded and the motion carried unanimously.

**North Poudre Irrigation Company Shares**

Shawn Hoff reported the District purchased seven shares of NPIC prior to the end of 2007. Additional shares may be pursued later in 2008.

**Overland Trail Ponds**

Joe Fonfara has prepared a draft Purchase and Sale Agreement for Overland Pond #1. The document is being reviewed by the seller. The first amendment to the blanket easement agreement dated January 24, 2006 for Overland Pond #1 was proposed. For tax purposes, the seller would like the 2008 annual payment of \$25,000 deferred to the Purchase and Sale Agreement for Overland Pond #1. Scott Baker moved to approve the amendment. Ed Laudick seconded and the motion passed unanimously.

**East Rigden**

Staff met with Flatiron Company representatives in late December to convey the District's continued interest in East Rigden. When ELCO's Rate and PIF model updates are complete, discussions will resume.

7. RED OAK-PRESENTATION OF RATE AND PLANT INVESTMENT FEE STUDY

Andrew Rheem with Red Oak Consulting attended the meeting to present the results of the Cost-of-Service Rate and PIF model updates. The models were updated to reflect the proposed capital improvements plan. The methodology used by Red Oak was discussed at length. Staff will review the files of ELCO's wholesale customers to be sure the new rate calculations comply with terms of the contracts. Scott Baker moved to adopt the new rates effective April 1, 2008. Vern Sunset seconded and the motion passed unanimously.

A newsletter and press releases will be used to communicate the upcoming changes to the District's customers. Letters will be mailed to known developers and builders within the boundaries of the District. The changes will be posted on ELCO's website and in the Larimer County Court House and Weld

County Court House.

8. BOYLE ENGINEERING REQUEST FOR ADDITIONAL NEWT 1 FUNDING

The request for additional funding from Boyle Engineering was discussed at length. Staff outlined the circumstances related to the unanticipated costs incurred by Boyle on NEWT Pipeline Phase I. ELCO's Board wishes to express to Boyle that the District is not in a position to absorb unexpected expenses. Change order requests must to be submitted in advance of adding tasks and costs to the "scope of work". Ed Laudick moved to approve the request for additional funding. Scott Baker seconded and the motion passed unanimously.

9. 2008 ELCO BOARD OF DIRECTORS ELECTION

The term of office for three ELCO Board members will expire after the election on May 6, 2008. Vern Sunset nominated Kathy Phipps to serve as the Designated Election Official; Scott Baker seconded and the motion passed unanimously.

Vern Sunset made a motion to adopt the Election Resolution. Ed Laudick seconded and the motion carried unanimously.

Self-nomination and Acceptance forms will be available on February 6, 2008 and must be submitted to the Designated Election Official by the close of business on February 29, 2008.

10. MANAGERS REPORT

The January 8<sup>th</sup> Halligan-Seaman Water Management Project Summary was discussed briefly.

Minutes from the November Greeley Water & Sewer Board meeting were included with this agenda item.

The Board packet included several graphs depicting the current snow-pack conditions. Precipitation and "snow water equivalents" are encouraging.

District boundaries in the Lemay and Vine Drive area were discussed. Staff will compile data identifying areas that can be better served by other entities.

11. OTHER BUSINESS

Scott Baker will email information to the Board and schedule a meeting to review the Managers performance and compensation package.

12. ADJOURNMENT

At 9:30 p.m., as there was no other business to come before the Board, Vern Sunset moved to adjourn, Randy Siddens seconded and the motion passed unanimously.

---

Secretary

Approved: \_\_\_\_\_  
President