

East Larimer County Water District  
Board of Directors  
Regular Meeting

Tuesday - 7:00 P.M.

November 20, 2007

1. CALL TO ORDER

Loren Maxey, Chairman of the Board of Directors, called the meeting to order.

2. ROLL CALL

Directors Present: Loren Maxey, Scott Baker, Randy Siddens,  
Vern Sunset, Ed Laudick

Directors Absent: none

Others Present: Mike Scheid, General Manager; Kathy Phipps, Administrative Manager and CFO; Jeremy Campagnaro, Water Systems Operator

3. APPROVAL OF MINUTES FROM MEETING ON OCTOBER 16, 2007

Scott Baker moved for approval of the October 16, 2007 regular meeting minutes as presented. Vern Sunset seconded and the motion passed unanimously.

4. DISCUSSION AND APPROVAL OF FINANCIAL AND INVESTMENT REPORT

Scott Baker moved for approval of the Financial and Investment reports. Vern Sunset seconded the motion, and it passed unanimously. With next month's agenda, staff will provide details of the investment portfolio for ELCO accounts at Colotrust and Colorado Diversified Trust.

5. SOLDIER CANYON FILTER PLANT REPORT

Minutes from the November 1, 2007 Steering Committee Meeting were included with the Board packet.

ELCO personnel plan to assist Soldier Canyon with water line excavation for the sludge de-watering building that will likely be constructed by the end of 2007.

Bill Roberts is compiling a business plan for the plant that will include additional staff. At this time, the house formerly occupied by the plant manager will remain empty.

Bruce Kroeker and Webb Jones attended the Steering Committee meeting to discuss projected water demands and raw water storage needs. TEC's growth

projections will be used by Bruce for the study of projected Tri-District raw water storage needs.

6. DISCUSSION OF THE PROPOSED 2008 ELCO BUDGET

The proposed 2008 budget was discussed. Prioritization of ELCO's Capital Improvements Plan is one of the most significant tasks facing the Board. Based on input from ELCO staff, the consultants updating the Districts rate models will likely have preliminary recommendations in December. Staff will consider those recommendations in preparing the final 2008 budget to be presented for adoption at the December Board meeting. State statutes allow for filing a supplemental budget and appropriation if necessary. The rate consultants intend to present findings and technical memorandum at the January meeting.

7. UPDATE ON ELCO WATER RESOURCES

The Board reviewed ELCO's 2007 budget for water acquisition. Loren Maxey made a motion to purchase approximately 10 shares of NPIC water before the end of the year. Ed Laudick seconded and the motion passed unanimously.

8. CUSTOMER REQUEST FOR WAIVER OF CONSERVATION CHARGE

Letters from two separate customers requesting that ELCO remove the conservation charges from previous and remaining bills for 2007 were reviewed. Randy Siddens made a motion to deny both requests. Vern Sunset seconded and the motion passed unanimously. Staff will notify these two customers.

It was the consensus of the Board that all charges, including conservation charge, be consistently applied to accounts regardless of weather or not there is a leak. Scott Baker made a motion to incorporate this decision into the Districts written policy. Ed Laudick seconded the motion and it passed unanimously.

The December newsletter will be used to clarify which portions of the water line and appurtenances are District maintenance responsibility and which are the customers maintenance responsibility. Customers will also be reminded that they are ultimately responsible for all water passing through their meter and of steps that should be taken to prepare homes and businesses for cold weather.

9. MANAGERS REPORT

Minutes from the October Greeley Water & Sewer Board meeting were included with this agenda item. The Greeley minutes expressed gratitude for assistance provided by ELCO and North Weld while its Bellvue Treatment Plant was out of service. There is no meter at the point of connection with Greeley.

ELCO will invoice Greeley based on estimated usage that both entities have agreed upon. The first quarter 2008 precipitation forecast was included with the Board packet. Predictions for Northern Colorado are drier than normal.

10. OTHER BUSINESS

The regular December Board meeting was rescheduled for December 11, 2007. Notice of the change will be posted in the appropriate places.

It was recommended that staff plan for a Customer Open House in the spring of 2008. The purpose is to allow customers to see the results of the completed office remodel.

11. ADJOURNMENT

At 9:30 p.m., as there was no other business to come before the Board, Scott Baker moved to adjourn, Ed Laudick seconded and the motion passed unanimously.

---

Secretary

Approved: \_\_\_\_\_  
President