

East Larimer County Water District
Board of Directors
Regular Meeting

Tuesday - 7:00 P.M.

January 16, 2007

1. CALL TO ORDER

Loren Maxey, Chairman of the Board of Directors, called the meeting to order.

2. ROLL CALL

Directors Present: Loren Maxey, Vern Sunset, Scott Baker,
Randy Siddens, Ed Laudick

Directors Absent: none

Others Present: Mike Scheid, General Manager; Kathy Phipps, Administrative Manager and CFO; Melissa Tremelling, Senior Billing Specialist; Ken Gartner, Meter Reader; Joe Bent, President of Terry Point Homeowners Association

3. APPROVAL OF MINUTES FROM MEETING ON DECEMBER 19, 2006

Scott Baker moved for approval of the December 19, 2006 minutes as presented. Ed Laudick seconded and the motion passed unanimously.

4. DISCUSSION AND APPROVAL OF FINANCIAL AND INVESTMENT REPORT

Scott Baker moved for approval of the Financial and Investment reports. Ed Laudick seconded the motion, and it passed unanimously.

5. PRESENTATION AND DISCUSSION OF PROPOSED TRANSFER OF ALLOTMENT WITHIN THE TERRY POINT HOME OWNERS ASSOCIATION

Joe Bent, President of the Terry Point Homeowners Association, attended the meeting to request a transfer of a portion of the annual allotment from “willing home owners” within the subdivision to the three (3) irrigation taps. Each of the forty-six dwelling units in the Terry Point Subdivision and the three common area irrigation taps has an annual allotment of 240,000 gallons. Typically the home owners use far less than their annual allotment and the common area taps exceed the allotment. Mr. Bent requested that ELCO allow willing home owners in Terry Point to transfer a portion of their allotment to the common areas in order to reduce or eliminate the conservation charge assessed to

the common area irrigation accounts.

Mr. Bent presented this concept at the annual meeting of the Terry Point home owners and it was well received by those who attended the meeting.

Staff will research the consequences of possibly devaluing lots, applying District policies in an inconsistent manner and administrative costs associated with allotment transfers. The inequity and the precedence set by allowing this subdivision to customize allotments is a concern. The purpose of conservation charge is to encourage efficient water use. Allowing manipulation of the annual allotment may be viewed as a means of circumventing the purpose of the conservation charge.

6. SOLDIER CANYON FILTER PLANT REPORT

Minutes

A draft copy of the minutes from the January 4, 2007 Steering Committee meeting was included in the Board packet.

Other Business

The Steering Committee held an executive session at the Soldier Canyon meeting to address the respective roles of Bob Reed and Bill Roberts with regard to the Plant Manager position. Bob announced he will be retiring effective September 30, 2007. Bill's training during the next nine months will focus on plant operations.

TEC Updates

Tom Ullmann updated the Steering Committee on the Disinfectant By-Products Monitoring Plan for the Soldier Canyon Districts. The sampling plan/map required by the state is in work.

Tours of the Johnstown Dissolved Air Flotation Plant and Carter Lake Membrane treatment facilities are being scheduled.

Water Resources

A list of 2007 Water Resources Tasks was included with the Board packet.

7. WATER RIGHTS/STORAGE PROJECTS UPDATE

East Rigden

At the Boards direction, Shawn Hoff has scheduled a meeting on January 25 with Todd Williams and the owners of the East Rigden property. Potential purchase of the property will be discussed.

Review of 2006 Water Budget

Several comparative usage graphs and a table summarizing the 2006 ELCO water use, rentals, trades and carryover were included with this agenda item.

Current Snow Pack and January-March 2007 Precipitation Forecast

Exhibits illustrating the state wide snow pack and the regional precipitation forecast were discussed. Snow pack in the South Platte River basin is at 124% of normal and the precipitation forecast is encouraging.

8. PAID TIME OFF PLAN

A proposal to change the way ELCO leave time is administered was discussed. Combining traditional sick leave and vacation leave into a single pool commonly referred to as “paid-time off” could solve problems related to employee’s right to privacy as well as inequity between those that take sick leave and those that do not. Several options were identified during the discussion. The matter was tabled to allow time for staff to research the consequences each alternative may have.

9. PROPOSAL FOR WATER CONSERVATION PLAN

Proposals to prepare a Water Conservation Plan were reviewed. After discussing the attributes of each consultant, Randy Siddens moved to engage the services of Clear Water Solutions. Loren Maxey seconded and the motion passed unanimously.

10. REVIEW OF ELCO BUILDING REMODEL PROPOSALS

Two preliminary estimates for partial interior remodel and exterior re-facing of the ELCO office building were included with this agenda item. A proposal for architectural services was also included. Staff was directed to engage the services of an architect to design the project first, and then request proposals for construction based on the final design.

11. MANAGER’S REPORT

Review of Leak Detection and Unaccounted for Water

ELCO’s unaccounted for water use for 2006 reached an all time low of 11.74%. This is down considerably from the record high of 25.66% at the end of 2003. Technicians from Hughes Utility Services Group have surveyed approximately 90% of the Districts lines over the past three years. ELCO field operations staff has repaired thirty-seven (37) leaks pinpointed by Hughes over the past three years as well as numerous leaks discovered by others. The reduction in unaccounted for water use is likely a direct result of the leak detection and repair program.

Ayres Associates Review of NCWCD proposed Pleasant Valley Pipeline Intake

At the request of the City of Fort Collins, Ayres Associates has completed a preliminary review and assessment of the proposed sediment/debris mitigation design developed by Northern Colorado Water Conservancy District. A copy of their findings and recommendations was included with the Board packet. Additional information regarding a proposed construction schedule for the settling channel will be available at the PVP Advisory Committee meeting scheduled for tomorrow.

12. OTHER BUSINESS

The owner of three (3) multi-family buildings on Cairnes Court submitted a request to transfer the allotment from one account to another. The irrigation

system for the three buildings has been connected to a 1" tap with a lower allotment rather than the 1 1/2" tap that was initially purchased for that purpose. After discussion, Vern Sunset made a motion to deny the request. Scott Baker seconded the motion and it passed unanimously. Staff will notify the customer.

13. ADJOURNMENT

At 9:30 p.m., as there was no other business to come before the Board, Ed Laudick moved to adjourn, Randy Siddens seconded and the motion passed unanimously.

Secretary

Approved: _____
President